



## Evacuee Resource

### Resources for Library Management

Alabama Public Library Service Disaster Preparedness Committee. (n.d.). *Is your library ready? A guide to disaster preparedness and supporting our communities for Alabama's public libraries* [Electronic resource]. Montgomery, AL: Alabama Public Library Service. Retrieved March 9, 2009, from <http://www.ccpls.com/disaster/index.html>

The disaster preparedness web site is comprised of a list of resources for developing library disaster plans, including sample library disaster plans, sample policies for public libraries to implement to assist disaster victims, and a list of various links concerning programs, services, and *activities for disaster victims*.

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Albanese, Andrew, Blumenstein, Lynn, & Oder, Norman. (2005). Libraries damaged, librarians respond, after hurricane's fury. *Library Journal*, 130(15), 16–17. Retrieved February 19, 2009, from WilsonWeb database.

This article highlights the roles of librarians in Louisiana and neighboring states in the aftermath of Hurricane Katrina. Library roles mentioned include offering temporary cards to refugees, providing gift books for children and adults at shelters, providing contact information for local service organizations, and setting up a housing information exchange.

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American Library Association. (2008). *Disaster preparedness and recovery* [Electronic resource]. Chicago: American Library Association. Retrieved March 9, 2009, from <http://www.ala.org/ala/aboutala/offices/wo/woissues/disasterpreparedness/distprep.cfm>

This section of the ALA web site provides libraries and museums with disaster planning resources, links to emergency management training through FEMA, resources on working with first responders, and an online guide to navigating the FEMA web site for cultural institution aid. Other resources include the Online Disaster Planning-Tool (dPlan), guides to acquiring federal aid from sources other than FEMA, and resources on how to preserve materials in case of disaster.

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Austin Public Library. (2008, September 17). *Hurricane evacuee library cards* [Press release]. Austin, TX: Austin Public Library. Retrieved May 18, 2009, from <http://www.ci.austin.tx.us/library/news/nr20080916a.htm>

This is a brief press release stating that the Austin Public Library will waive non-resident fees for hurricane Ike evacuees and provide a free library card. It is an example of a public library providing on-demand evacuee services.

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Block, Marylaine, & Kim, Ann. (2006). All (librarian) hands on deck. *Library Journal*, 131(5), 22-25. Retrieved March 20, 2009, from <http://www.libraryjournal.com/article/CA6312522.html>

This article details ways librarians stepped up to provide disaster response services in the wake of Hurricanes Katrina and Rita by handing out water, clothing, and books, offering space for relief workers, and staffing phone banks and shelters. The article also discusses damage to libraries and restoration of libraries and library collections.

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Boss, Richard W. (2002, June). *Disaster planning for computers and networks*. Chicago: ALA. PLA Tech Notes. Retrieved February 13, 2009, from <http://www.ala.org/ala/mgrps/divs/pla/plapublications/platechnotes/disasterplanning.cfm>

This web site highlights the importance of disaster planning for computers and networks since they are essential for patron service and staff productivity. Steps in the disaster planning process include a risk assessment, risk reduction, identification of needed resources, a disaster plan, and recovery procedures.

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Ellis, Jamie Bounds, & Shambra, Jane. (2008). Reshaping public services after a disaster. *Mississippi Libraries*, 72(3), 51-53. Retrieved February 13, 2009, from [http://www.misslib.org/publications/ml/fall08/Libraries\\_Fall\\_08.pdf](http://www.misslib.org/publications/ml/fall08/Libraries_Fall_08.pdf)

This article presents a case study on the impact of Hurricane Katrina on a public library systems department. The article addresses the following issues: collections reassessment, relocation, alternative resources, communication, technology, programming, continuing education, and grant funding.

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Federal Emergency Management Agency. (2006). *Emergency response action steps* [Electronic resource]. Washington, D.C.: U.S. Department of Homeland Security. Retrieved March 26, 2009, from <http://www.fema.gov/plan/ehp/response.shtm>

This web page offers practical tips for the first 48 hours of disaster response, including: safety issues, getting started off site, stabilizing the building, documentation, retrieval and protection, damage assessment, salvage priorities, and tips for historic buildings.

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Ferguson Group. (2008). *A guide to federal disaster assistance*. Washington, D.C.: Ferguson Group. Retrieved February 13, 2009, from <http://www.colliergov.net/Modules/ShowDocument.aspx?documentid=18794>

This guide focuses on two major topics related to disaster assistance: the major declaration process and the Federal Emergency Management Agency. The guide includes a directory of Federal and state disaster resources.

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Fialkoff, Francine. (2005). Government that works: A defining moment for public libraries. *Library Journal*, 130(16), 8. Retrieved March 26, 2009, from <http://www.libraryjournal.com/article/CA6261417.html>

This article lauds the efforts of public libraries in the wake of Hurricane Katrina concerning their service to FEMA. The article discusses ways libraries relaxed rules, brought services to people in shelters, hosted reception centers in the library, tracked colleagues and other on library blogs and web sites, etc.

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Halstead, Deborah, Jasper, Richard, & Little, Felicia. (2005). *Disaster planning: A how-to-do-it manual with planning templates on CD-ROM*. New York: Neal-Schumann.

This manual guides librarians and information professionals through the disaster planning process, including creating a disaster preparation strategy, understanding natural disasters and how they affect libraries, World Wide Web resources. Additionally, the manual includes a disaster plan template, directory of agencies and consultants specializing in disaster planning and recovery, and disaster prevention and protection checklist.

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Perlman, Ellen. (2006). Ellen Perlman's tech talk (Column): Critical connectors. *Governing*, 20(3), 57. Retrieved May 13, 2009, from

The "Critical Connectors" article discusses the role public libraries in as "first responders" in emergency situations, especially during times of hurricane disasters. According to the article, public librarians assist hurricane victims with filing FEMA forms and helping victims locate communicate with family and friends online. Additionally, the article discusses how public librarians have worked with Emergency Management Teams to provide assistance with answering emergency hotline phones and provide wireless mobile wireless connectivity. Finally, the article talks about the overall played by public libraries in delivering online government assistance to citizens in need of guidance when filling for a variety of government forms.

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St. Romain, Rose Anne. (2008). *Evacuee children and Louisiana public libraries* [Electronic resource]. Baton Rouge, LA: Office of the State Library, Department of Culture, Recreation & Tourism, Office of the Lt. Governor of Louisiana. Retrieved May 13, 2009, from [http://www.state.lib.la.us/whatsnew/whatsnew\\_details.cfm?doc\\_id=571](http://www.state.lib.la.us/whatsnew/whatsnew_details.cfm?doc_id=571)

This web site was developed by Rose Anne St. Romain, an Early Childhood Services Consultant at the State Library of Louisiana. The site lists activities that public librarians used in order to help young hurricane evacuees cope with the trauma and displacement that resulted from the devastating hurricanes on Louisiana.

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Thenell, Jan. (2004). *The librarian's crisis communications planner: A PR guide for handling every emergency*. Chicago: American Library Association.

This publication is designed to prepare libraries for communicating in public relations situations, during times of crisis. The publication includes tools for everyday communication situations and in emergency situations, practice scenarios for appointed spokespeople, and dealing with the media

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Young Adult Library Services Association. (n.d.). *Serving teen evacuees in libraries* [Electronic resource]. Chicago: American Library Association. Retrieved May 18, 2009, from <http://www.ala.org/ala/mgrps/divs/yalsa/profdev/evacuees.cfm>

This portion of the YALSA web site provides a list of activities that libraries, shelters, and schools can put together to help hurricane affected youth cope with the post-disaster environment.

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### **Resources for Evacuees**

Brevard County Emergency Management. (n.d.) *Hurricane information* [Electronic resource]. Rockledge, FL: Brevard County Emergency Operation Center. Retrieved February 18, 2009, from [http://embrevard.com/prep\\_storm\\_approaches.cfm](http://embrevard.com/prep_storm_approaches.cfm)

This web site provides hurricane preparedness information and tips for individuals, pets, and businesses. It includes suggested preparedness activities for people who will remain in their homes and for people who must evacuate.

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City of Greenacres. (n.d.). *City of Greenacres – a great place to be!* [Electronic resource]. Greenacres, FL: City of Greenacres. Retrieved March 26, 2009, from [http://www.ci.greenacres.fl.us/dept\\_administration/Hurricane\\_Prep.htm](http://www.ci.greenacres.fl.us/dept_administration/Hurricane_Prep.htm)

This web site is a hurricane preparedness page with information for local residents, including a printable version of the city's newsletter, which is actually a hurricane preparedness checklist. Also, there is a local area map indicating the locations of Publix Markets and gas stations with generators.

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Criswell, Gale K. (2005). *Booklist for children affected by Hurricane Katrina*. Baton Rouge, LA: State Library of Louisiana. Retrieved March 25, 2009, from <http://www.state.lib.la.us/empowerlibrary/Booklist%20for%20CHILDREN%20affected%20by%20Hurricane1.pdf>

This book list was developed for children affected by Hurricane Katrina. The books may be used by parents or other caregivers to present difficult issues in the context of stories; issues include adapting to change, comfort and reassurance, courage, grief and loss, resilience and hope, and death.

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*Disaster assistance guide for Katrina evacuees*. (n.d.). *Dallas Morning News*. Dallas, TX: Retrieved May 18, 2009, from [http://www.dallasnews.com/s/dws/spe/2005/katrina/assistance\\_guide.pdf](http://www.dallasnews.com/s/dws/spe/2005/katrina/assistance_guide.pdf)

The disaster assistance guide is a quick reference guide designed to help evacuee victims locate aid in the Dallas metropolitan area. The guide includes phone numbers, locations, and email addresses to health care services, FEMA, Red Cross, city hall, the school district office, and other local services.

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DisasterVictims.org. (2008, November 1). [Books that help children cope with disasters](#) [Blog post]. Retrieved March 25, 2009, from <http://disastervictims.org/disastervictims/uncategorized/books-children-cope-disasters/11/01/2008/>

This blog entry provides a list of for books to help children cope with natural disasters. It includes a list of helpful web sites.

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Federal Emergency Management Agency. (n.d.). *Federal Emergency Management Agency* [Electronic resource]. Washington, D.C.: U.S. Department of Homeland Security. Retrieved March 26, 2009, from <http://www.fema.gov/>

The home page for FEMA offers information on disasters, planning resources, links to apply for FEMA aid, recovery and rebuilding information, etc.

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Georgia Emergency Management Agency. (2009). *Georgia Emergency Management Agency* [Electronic resource] Atlanta, GA: Georgia Emergency Management Agency. Retrieved March 26, 2009, from <http://www.gema.ga.gov/>

This web site is the official portal to the Georgia Emergency Management Agency. It provides a range of information, including hurricane and severe weather preparedness such as how to create a disaster supplies kit, develop an emergency plan, and secure the safety of pets during a disaster. The site also includes links to the Georgia Citizen Corps, information on shelters, information on county emergency management agencies, and the Georgia Operations Center.

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Harford County (MD) Public Library. (n.d.). *Help for disaster victims: How to help and get help* [Electronic resource]. Belcamp, MD: Harford Public Library. Retrieved March 31, 2009, from <http://www.harf.lib.md.us/services/katrina.html>

This web page is comprised of a variety of local, state, and national resources that may be useful to victims of disasters. The page has links to the Red Cross and other volunteer organizations, as well as a resource section for federal assistance, banking and insurance information, contact information and links to Harford County agencies, general hurricane information, and a link to finding friends and family.

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Harris County Public Library. (n.d.) *Harris County Public Library – reference – find it! – hurricane preparedness* [Electronic resource]. Houston, TX: Harris County Public Library. Retrieved March 26, 2009, from <http://www.hcpl.lib.tx.us/ref/fihurricane.htm>

This page from the library web site provides a directory of local and state resources related to hurricane preparedness, including insurance, health, and travel assistance.

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Howard, Michelle. (2008). *E-government quick links*. Hudson, FL: Pasco County Library Cooperative. Retrieved March 26, 2009, from <http://pascolibraries.org/files/pdf/egovlinks.pdf>

This bibliography is a list of links to often-requested E-government services, as well as county and city government agencies, State of Florida government agencies, and federal government services, compiled by the Pasco County Library Cooperative.

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Jefferson Parish Library. (n.d.) *Hurricane resources* [Electronic resource]. Jefferson Parish, LA: Jefferson Parish Library. Retrieved May 8, 2009, from <http://www.jefferson.lib.la.us/Reference/hurricanes.htm>

This webpage contains a comprehensive list of resources for those affected by hurricane Katrina. Though a number of the sources on this page specific to victims of Katrina, many resources such as “Salvage and Restoration of personal items and books,” crisis counseling, CDC hurricane recovery, and National Hurricane Center (NHC) are useful to victims of hurricanes in any state.

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[National Network of Libraries of Medicine](http://nnlm.gov/scr/services/prepare.html), South Central Region. (2009). *Emergency preparedness and disaster recovery* [Electronic resource]. Houston, TX: [National Network of Libraries of Medicine](http://nnlm.gov/scr/services/prepare.html), South Central Region. Retrieved May 11, 2009, from <http://nnlm.gov/scr/services/prepare.html>

This web site is comprised of a comprehensive list of resources on public health during times of emergency preparedness and disaster, emergency preparedness, disaster preparedness for children’s needs, library preparedness, resources on critical health and human services, disaster preparedness for the disabled, and terrorism prevention. Additionally, the page provides resources for locating missing persons and emergency preparedness for animals, as well as the American Veterinary Medical Association (AVMA) resources on disaster preparedness and response.

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Rowlett Public Library staff. (2005). *Resource list for Hurricane Katrina evacuees*. Rowlett, TX: Rowlett Public Library. Retrieved May 18, 2009, from <http://www.ci.rowlett.tx.us/NR/rdonlyres/122E5C5D-AC71-4280-B8D5-A1CADFEB0CD8/0/HurricaneKatrinaResourceList.pdf>

This resource list for Katrina evacuees can be used by any hurricane evacuees who have come to the Dallas metropolitan area and hurricane evacuees in general. The list has sections for federal aid, banking, locating family and friends, housing, insurance, jobs, legal assistance, locating pets, social services, transportation, unemployment assistance, postal services, local schools, unemployment, and hurricane Katrina specific resources.

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St. Louis Public Library. (n.d.). *Hurricane Katrina disaster resources from St. Louis Public Library* [Electronic resource]. St. Louis, MO: St. Louis Public Library. Retrieved May 18, 2009, from <http://www.slpl.lib.mo.us/libsrc/katrinaresources.htm>

*This resource list is primarily focused on resources in the State of Missouri, specifically related to assistance programs (e.g., Red Cross and Salvation Army), the public school system and state colleges and universities, state employment, the Humane Society, transportation, and the State Emergency Management Agency of Missouri. Additionally, the list includes transportation resources for the states of Louisiana, Mississippi, and Alabama, as well as contact information for the FEMA counseling center.*



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United States Government. (2008). *Hurricane recovery* [Electronic resource]. Washington, DC: U.S. General Services Administration. Retrieved May 14, 2009, from [http://www.usa.gov/Citizen/Topics/PublicSafety/Hurricane\\_Katrina\\_Recovery.shtml](http://www.usa.gov/Citizen/Topics/PublicSafety/Hurricane_Katrina_Recovery.shtml)

This web site is a service of USA.gov geared toward Hurricane Katrina recovery includes information on how to: find friends and family, get help, locate shelter and housing, donate and volunteer. It also includes information related to health and safety, what the government is doing, and frequently asked questions.

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U.S. Small Business Administration. (n.d.). *Disaster assistance* [Electronic resource]. Washington, D.C.: U.S. Small Business Administration. Retrieved May 14, 2009, from <http://www.sba.gov/services/disasterassistance/index.html>

The U.S. Small Business Administration web site is the official government portal for small business financial assistance. The U.S. Small Business Administration provides low interest loans to individuals and businesses to repair or replace property, machinery and equipment, inventory, and other business assets damaged or destroyed in a disaster.

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Young Adult Library Services Association. (n.d.). *Dealing with tragedy and terror* [Electronic resource]. Chicago: American Library Association. Retrieved May 18, 2009, from <http://www.ala.org/ala/mgrps/divs/yalsa/profdev/dealingtragedy.cfm>

This resource list is comprised of references and resources on the topic of coping with disasters (e.g., hurricanes, war, and terrorism). The references and resources target children, teens, and young adults.

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Young Adult Library Services Association. (n.d.). *Serving teen evacuees in libraries* [Electronic resource]. Chicago: American Library Association. Retrieved May 18, 2009, from <http://www.ala.org/ala/mgrps/divs/yalsa/profdev/evacuees.cfm>

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